Example Cordek

JOB TITLE: Machine Operative

| Reports to: | Production Team Leader |
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| Location: | Slinfold, Horsham, West Sussex |
| Hourly rate: | £13.75 per hour |
| Hours: | You will be required to work 6.00am-2.30pm or 2.00pm-10.30pm with a half-hour unpaid lunch break. You will receive a shift premium of 20% on top of the hourly rate when working the evening shift and 40% when working a night shift. |

The Company:

Cordek Limited are genuine market leaders in the design, manufacture and supply of innovative solutions to solve a wide range of construction problems. Here at Cordek Limited, we are looking for an individual to join our production team who shares our Company values, Honesty, Communication and Respect.

Job Summary:

You will assist in the manufacture, movement, packaging and loading of our products and be able to operate cutting equipment, machinery, forklifts and lifting equipment in a safe manner.

Responsibilities:

- You will work with CAD drawings to program our cutting machines.
- You will program the machines cutting paths and speeds.
- You will help select the most appropriate machine for each job, whilst providing feedback to planning and management on the cycle times and output rate.
- You will perform basic quality checks against product specifications and drawing tolerances.
- Ensure that productivity targets and customer delivery deadlines are achieved, maintaining our first-class customer service experience.
- Maintaining a well organised and tidy production facility, adhere to all Health & Safety requirements and ensure compliance with Company policies and training requirements

Personal specification:

- Team player
- Good written and numerical skills
- Good communication skills
- Honest and respectful

Qualifications and experience:

- Experienced in machine operating or working in a manufacturing environment.
- Knowledge of health and safety regulations would be beneficial
- Forklift licence would be beneficial although full training will be provided

Rewards:

- Annual performance bonus
- Membership of the Company Group Pension Scheme after 1 years' service
- Membership of the Company Group Life Assurance after 1 years' service
- Full access to our Employee Assistance Programme (EAP)
- 25 days annual leave (excludes bank holidays) One day of paid Birthday leave for the purpose of celebrating their birthday
- Cycle to work scheme, save 25-39% on bikes & accessories
- Discounted gift cards, save up to 10%